STATE OF KUWAIT
Directorate General of Civil Aviation

دولة الكويت
الإدارة العامة للطيران المدني

Date : 2022/08/11 التـــاريـخ :

Ref : 2022/186/SUPDT-R/41 الإشارة :

All KCASR Stakeholders and Users

Sub.: ***Regulatory Circular No. 2022-12.***
Revision Number 4 to Kuwait Civil Aviation Safety Regulations – KCASR 6 – OPERATION OF AIRCRAFT PART ARO – AUTHORITY REQUIREMENTS FOR OPERATION OF AIRCRAFT.

Dear Sir,

Please find enclosed herewith the regulatory circular No. ***2022-12*** regarding the issuance of ***KCASR 6 – OPERATION OF AIRCRAFT PART ARO – AUTHORITY REQUIREMENTS FOR OPERATION OF AIRCRAFT Rev. 4.*** This is for your information and distribution to all concerned departments.

Up to date KCASR Parts are published on the DGCA/ASD website (https://kcasr.dgca.gov.kw).

If required, the DGCA/Aviation Safety Department personnel are available to answer your questions on the interpretation and intended implementation of the proposed amendments.

KCASR 6 – OPERATION OF AIRCRAFT PART ARO – AUTHORITY REQUIREMENTS FOR OPERATION OF AIRCRAFT Rev. 4 will be in effect from 02/Oct/2022.

Yours Sincerely,

President of Civil Aviation.

Engr. Duaij Khalaf Al-Otaibi
Deputy Director General
for Aviation Safety, Aviation Security
& Air Transport Affairs

CC: Director General of Civil Aviation.
Dy. Dir. Gen. Kuwait. Intel. Airport Affairs.
Dy. Dir. Gen. for Air Navigation Services Affairs.
Safety Management Coordination Center (SMCC).
Head of Technical Office.
Civil Aviation Security Department.
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Directorate General of Civil Aviation

دولة الكويت
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Date : 2022/08/11 التـــاريـخ :

Ref : 2022/187/SUPDT-R/41 الإشـارة :

REGULATORY CIRCULAR (NO. 2022-12)

Subject:

Notice of Amendment to Kuwait Civil Aviation Safety Regulations KCASR (issue 4).

Purpose:

The purpose of this Regulatory Circular No. **2022-12** is to Amend **KCASR 6 – OPERATION OF AIRCRAFT PART ARO – AUTHORITY REQUIREMENTS FOR OPERATION OF AIRCRAFT** (issue 4) .

This Regulatory Circular No.**2022-12** is based on (NPA) No. 2022-10 dated on 16/May/2022

Revisions:

This amendment will be included in revision (**4**) of KCASR 6 – OPERATION OF AIRCRAFT PART ARO – AUTHORITY REQUIREMENTS FOR OPERATION OF AIRCRAFT.

Regulatory Requirements:

This amendment shall apply to the following Organizations approved by the Directorate General of Civil Aviation (DGCA) or authorized to operate within the State of Kuwait:

1. Approved Maintenance Organizations (AMO) Holders;
2. Air Navigation Service Providers;
3. Air Operator Certificate (AOC) & Private Operator Certificate (POC) Holders;
4. Airport Operators;
5. Ground Handling Service Providers;
6. Flying Training Organizations;
7. All users of KCASRs.

Effective Date:

This new revision will be in effect from **02/Oct/2022**.

Required Action:

All users of KCASR are required to comply with the provisions contained within this amendment from the effective date.

President of Civil Aviation

Engr. Duaij Khalaf Al-Otaibi
Deputy Director General
for Aviation Safety, Aviation Security
& Air Transport Affairs

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Kuwait Civil Aviation Safety Regulations

KCASR 6 – OPERATION OF AIRCRAFT

PART ARO – AUTHORITY REQUIREMENTS FOR OPERATION OF AIRCRAFT

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Amendment Record

Amendment No	Date of Issue	Remarks
1	Jun 2018	Part Rename
2	Feb 2020	NPA 2019-25 (EFB)
3	Mar 2021	NPA 2021-02 (Up to date with EASA Rev 13 (Oct. 2019)
4	Aug 2022	NPA 2022-10 incompliance with ICAO amendment 24,40,47

Control of this Document

DC.1 Introduction

DC.1.1 Pursuant to Law No (30) of the year 1960 and subsequent Ministerial Decisions No (3) of the year 1986, No (18) of the year 1990, and No (3) of the year 1996, based upon that Law and as reflected in the Preamble to the Kuwait Civil Aviation Safety Regulations, Issue 4, Rev.2, August 2019, the President of the Kuwait Directorate General of Civil Aviation is empowered to adopt and amend Kuwait Civil Aviation Safety Regulations. In accordance herewith, the following Regulation is hereby established for compliance by all persons concerned. This regulation shall be known as KCASR 6 Part ARO Authority Requirements for Operation of Aircraft and any reference to this title shall mean referring to these regulations governing the requirements to be met for the certification of operations of aircraft.

DC.2 Authority for this Regulation

DC.2.1 This KCASR 6 Part ARO Authority Requirements for Operation of Aircraft is issued on the authority of the President of the Kuwait Directorate General of Civil Aviation.

DC.3 Applicability

DC.3.1 This KCASR 6 Part ARO Authority Requirements for Operation of Aircraft is applicable to the aviation industry of the State of Kuwait.

DC.4 Scope

DC.4.1 KCASR 6 Operation of Aircraft contains the operation of aircraft regulations of the State of Kuwait, and shows compliance with ICAO Annex 6. The regulations in KCASR 6 are separated into the following parts with cross references between parts where applicable.

Part ARO Authority Regulations for Air Operations

Part ORO Organisation Regulations for Air Operations

Part DEF Definitions

Part CAT Commercial Air Transport

Part SPA Specific Approvals

Part SPO Special Operations

Part NCC Non-Commercial with Complex Motor-Powered Aircraft

Part NCO Non-Commercial other than Complex Motor-Powered Aircraft

DC.5 Definitions

DC.5.1 Terms not defined shall have the meaning given to them in the relevant legal instruments or international legal instruments in which they appear, especially as they appear in the Convention and its Annexes.

Part ARO – Authority Requirements for Air Operations

Subpart GEN - General Requirements

Section I - General

ARO.GEN.005 Scope

This Part establishes requirements for the administration and management system to be fulfilled by the Kuwait DGCA for the implementation and enforcement of these Regulations regarding civil aviation air operations.

ARO.GEN.115 Oversight documentation

The Kuwait DGCA shall provide all legislative acts, standards, rules, technical publications and related documents to relevant personnel in order to allow them to perform their tasks and to discharge their responsibilities.

ARO.GEN.120 Means of compliance

(a) The Kuwait DGCA shall develop acceptable means of compliance (AMC) that may be used to establish compliance with the Regulations. When the AMC are complied with, the related requirements of the regulations are met.

(b) Alternative means of compliance may be used to establish compliance with the regulations.

(c) The Kuwait DGCA shall establish a system to consistently evaluate that all alternative means of compliance used by itself or by organisations and persons under its oversight allow the establishment of compliance with the Regulations.

(d) The Kuwait DGCA shall evaluate all alternative means of compliance proposed by an organisation in accordance with ORO.GEN.120 (b) by analysing the documentation provided and, if considered necessary, conducting an inspection of the organisation.

When the Kuwait DGCA finds that the alternative means of compliance are in accordance with the Regulations, it shall without undue delay:

(1) notify the applicant that the alternative means of compliance may be implemented and, if applicable, amend the approval or certificate of the applicant accordingly; and

(2) inform other States about alternative means of compliance that were accepted as applicable.

(3) When the Kuwait DGCA itself uses alternative means of compliance to achieve compliance with the Regulations it shall make them available to all organisations and persons under its oversight

ARO.GEN.125 Information to the Kuwait DGCA

Not applicable

ARO.GEN.135 Immediate reaction to a safety problem

(a) The Kuwait DGCA shall implement a system to appropriately collect, analyse and disseminate safety information.

(b) The Kuwait DGCA shall implement a system to appropriately analyse any relevant safety information received and without undue delay publish any information, including recommendations or corrective actions to be taken, necessary for them to react in a timely manner to a safety problem involving products, parts, appliances, persons or organisations subject to the Regulation.

(c) Upon receiving the information referred to in (a) and (b), the Kuwait DGCA shall take adequate measures to address the safety problem.

(d) Measures taken under (c) shall immediately be notified to all persons or organisations which need to comply with them under the Regulations.

Section II – Management

ARO.GEN.200 Management system

(a) The Kuwait DGCA shall establish and maintain a management system, including as a minimum:

(1) documented policies and procedures to describe its organisation, means and methods to achieve compliance with the Regulations. The procedures shall be kept up to date and serve as the basic working documents within the Kuwait DGCA for all related tasks;

(2) a sufficient number of personnel to perform its tasks and discharge its responsibilities. Such personnel shall be qualified to perform their allocated tasks and have the necessary knowledge, experience, initial and recurrent training to ensure continuing competence. A system shall be in place to plan the availability of personnel, in order to ensure the proper completion of all tasks;

(3) adequate facilities and office accommodation to perform the allocated tasks;

(4) a function to monitor compliance of the management system with the relevant requirements and adequacy of the procedures including the establishment of an internal audit process and a safety risk management process. Compliance monitoring shall include a feedback system of audit findings to the senior management of the Kuwait DGCA to ensure implementation of corrective actions as necessary; and

(5) a person or group of persons, ultimately responsible to the senior management of the Kuwait DGCA for the compliance monitoring function.

(b) The Kuwait DGCA shall, for each field of activity, including management system, appoint one or more persons with the overall responsibility for the management of the relevant task(s).

(c) The Kuwait DGCA shall establish procedures for participation in a mutual exchange of all necessary information and assistance with other states competent authorities concerned including on all findings raised and follow-up actions taken as a result of oversight of persons and organisations exercising activities in the territory of the State of Kuwait, but certified by another State.

ARO.GEN.205 Allocation of tasks to qualified entities

(a) Tasks related to the initial certification or continuing oversight of persons or organisations subject to the Regulations shall be allocated by State of Kuwait only to qualified entities. When allocating tasks, the Kuwait DGCA shall ensure that it has:

(1) put a system in place to initially and continuously assess that the qualified entity complies with the Regulations.

(2) This system and the results of the assessments shall be documented.

(3) established a documented agreement with the qualified entity, approved by both parties at the appropriate management level, which clearly defines:

(i) the tasks to be performed;

(ii) the declarations, reports and records to be provided;

(iii) the technical conditions to be met in performing such tasks;

(iv) the related liability coverage; and

(v) the protection given to information acquired in carrying out such tasks.

(b) The Kuwait DGCA shall ensure that the internal audit process and safety risk management process required by ARO.GEN.200 (a)(4) covers all certification or continuing oversight tasks performed on its behalf.

ARO.GEN.210 Changes in the management system

(a) The Kuwait DGCA shall have a system in place to identify changes that affect its capability to perform its tasks and discharge its responsibilities as defined in the Regulations. This system shall enable it to take action as appropriate to ensure that its management system remains adequate and effective.

(b) The Kuwait DGCA shall update its management system to reflect any change to the Regulations in a timely manner, so as to ensure effective implementation.

ARO.GEN.220 Record-keeping

(a) The Kuwait DGCA shall establish a system of record-keeping providing for adequate storage, accessibility and reliable traceability of:

(1) the management system's documented policies and procedures;

(2) training, qualification and authorisation of its personnel;

(3) the allocation of tasks, covering the elements required by ARO.GEN.205 as well as the details of tasks allocated;

(4) certification processes and continuing oversight of certified organisations;

(4a) the process of authorisation of a high risk commercial specialised operation and continuing oversight of an authorisation holder;

(5) declaration processes and continuing oversight of declared organisations;

(6) details of training courses provided by certified organisations, and if applicable, records relating to FSTDs used for such training;

(7) oversight of persons and organisations exercising activities within the territory of the State of Kuwait, but overseen or certified by another State, as agreed between these states;

(8) oversight of operations of other-than-complex motor-powered aircraft by non-commercial operators;

(9) the evaluation and notification of alternative means of compliance proposed by organisations subject to certification and the assessment of alternative means of compliance used by the Kuwait DGCA itself;

(10) findings, corrective actions and date of action closure;

(11) enforcement measures taken;

(12) safety information and follow-up measures; and

(13) the use of flexibility provisions in accordance with Article 14 of the KCASR Basic Regulation.

(b) The Kuwait DGCA shall maintain a list of all organisation certificates and specialised operations authorisations it issued as well as declarations it received.

(c) All records shall be kept for the minimum period specified in this Regulation. In the absence of such indication, records shall be kept for a minimum period of five years subject to applicable data protection law.

Section III - Oversight, certification and enforcement

ARO.GEN.300 Oversight

(a) The Kuwait DGCA shall verify:

(1) compliance with the requirements applicable to organisations prior to the issue of an organisation certificate or approval, as applicable;

(2) continued compliance with the applicable requirements of organisations it has certified or from whom it received a declaration;

(3) continued compliance with the applicable requirements of non-commercial operators of other-than-complex motor-powered aircraft and;

(4) implementation of appropriate safety measures mandated by the Kuwait DGCA as defined in ARO.GEN.135 (c) and (d).

(b) This verification shall:

(1) be supported by documentation specifically intended to provide personnel responsible for safety oversight with guidance to perform their functions;

(2) provide the persons and organisations concerned with the results of safety oversight activity;

(3) be based on audits and inspections, including ramp and unannounced inspections; and

(4) provide the Kuwait DGCA with the evidence needed in case further action is required, including the measures foreseen by ARO.GEN.350 and ARO.GEN.355.

(c) The scope of oversight defined in (a) and (b) shall take into account the results of past oversight activities and the safety priorities.

(d) Without prejudice to the competences of the State of Kuwait and to their obligations as set out in ARO.RAMP, the scope of the oversight of activities performed in the territory of the State of Kuwait by persons or organisations established or residing in another State shall be determined on the basis of the safety priorities, as well as of past oversight activities.

(e) Where the activity of a person or organisation involves more than one State, the State responsible for the oversight under (a) may agree to have oversight tasks performed by the Kuwait DGCA where the activity takes place. Any person or organisation subject to such agreement shall be informed of its existence and of its scope.

(f) The Kuwait DGCA shall collect and process any information deemed useful for oversight, including for ramp and unannounced inspections.

ARO.GEN.305 Oversight programme

(a) The Kuwait DGCA shall establish and maintain an oversight programme covering the oversight activities required by ARO.GEN.300 and by ARO.RAMP.

(b) For organisations certified by the Kuwait DGCA, the oversight programme shall be developed taking into account the specific nature of the organisation, the complexity of

its activities, the results of past certification and/or oversight activities required by ARO.GEN and ARO.RAMP and shall be based on the assessment of associated risks. It shall include within each oversight planning cycle:

(1) audits and inspections, including ramp and unannounced inspections as appropriate; and

(2) meetings convened between the accountable manager and the Kuwait DGCA to ensure both remain informed of significant issues.

(c) For organisations certified by the Kuwait DGCA an oversight planning cycle not exceeding 24 months shall be applied.

The oversight planning cycle may be reduced if there is evidence that the safety performance of the organisation has decreased.

The oversight planning cycle may be extended to a maximum of 36 months if the Kuwait DGCA has established that, during the previous 24 months:

(1) the organisation has demonstrated an effective identification of aviation safety hazards and management of associated risks;

(2) the organisation has continuously demonstrated under ORO.GEN.130 that it has full control over all changes;

(3) no level 1 findings have been issued; and

(4) all corrective actions have been implemented within the time period accepted or extended by the Kuwait DGCA as defined in ARO.GEN.350 (d)(2).

The oversight planning cycle may be further extended to a maximum of 48 months if, in addition to the above, the organisation has established, and the Kuwait DGCA has approved, an effective continuous reporting system to the Kuwait DGCA on the safety performance and regulatory compliance of the organisation itself.

(d) For organisations declaring their activity to the Kuwait DGCA, the oversight programme shall be developed taking into account the specific nature of the organisation, the complexity of its activities and the results of past oversight activities and shall be based on the assessment of associated risks. It shall include audits and inspections, including ramp and unannounced inspections, as appropriate

(d1) For organisations holding a specialised operations authorisation, the oversight programme shall be established in accordance with (d) and shall also take into account the past and current authorisation process and the validity period of the authorisation.

(e) For persons holding a licence, certificate, rating, or attestation issued by the Kuwait DGCA the oversight programme shall include inspections, including unannounced inspections, as appropriate.

(f) The oversight programme shall include records of the dates when audits, inspections and meetings are due and when such audits, inspections and meetings have been carried out.

ARO.GEN.310 Initial certification procedure — organisations

(a) Upon receiving an application for the initial issue of a certificate for an organisation, the Kuwait DGCA shall verify the organisation's compliance with the applicable requirements. This verification may take into account the statement referred to in ORO.AOC.100(b).

(b) When satisfied that the organisation is in compliance with the applicable requirements, the Kuwait DGCA shall issue the certificate(s), as established in Appendices I and II. The certificate(s) shall be issued for an unlimited duration. The privileges and scope of

the activities that the organisation is approved to conduct shall be specified in the terms of approval attached to the certificate(s).

ARO.GEN.330 Changes — organisations

(a) Upon receiving an application for a change that requires prior approval, the Kuwait DGCA shall verify the organisation's compliance with the applicable requirements before issuing the approval.

The Kuwait DGCA shall prescribe the conditions under which the organisation may operate during the change, unless the Kuwait DGCA determines that the organisation's certificate needs to be suspended.

When satisfied that the organisation is in compliance with the applicable requirements, the Kuwait DGCA shall approve the change.

(b) Without prejudice to any additional enforcement measures, when the organisation implements changes requiring prior approval without having received Kuwait DGCA approval as defined in (a), the Kuwait DGCA shall suspend, limit or revoke the organisation's certificate.

(1) For changes not requiring prior approval, the Kuwait DGCA shall assess the information provided in the notification sent by the organisation in accordance with ORO.GEN.130 to verify compliance with the applicable requirements. In case of any non-compliance, the Kuwait DGCA shall notify the organisation about the non-compliance and request further changes;

(c) For changes not requiring prior approval, the competent authority shall assess the information provided in the notification sent by the organisation in accordance with ORO.GEN.130 to verify compliance with the applicable requirements. In case of any non-compliance, the competent authority shall:

(1) notify the organisation about the non-compliance and request further changes;

(2) in case of level 1 or level 2 findings, act in accordance with ARO.GEN.350.

ARO.GEN.345 Declaration — organisations

(a) Upon receiving a declaration from an organisation carrying out or intending to carry out activities for which a declaration is required, the Kuwait DGCA shall verify that the declaration contains all the information required by Part-ORO and shall acknowledge receipt of the declaration to the organisation;

(1) If the declaration does not contain the required information, or contains information that indicates non-compliance with applicable requirements, the Kuwait DGCA shall notify the organisation about the non-compliance and request further information. If deemed necessary the Kuwait DGCA shall carry out an inspection of the organisation. If the non-compliance is confirmed, the Kuwait DGCA shall take action as defined in ARO.GEN.350.

(2) in case of level 1 or level 2 findings, act in accordance with ARO.GEN.350.

ARO.GEN.350 Findings and corrective actions — organisations

(a) The Kuwait DGCA shall have a system to analyse findings for their safety significance.

(b) A level 1 finding shall be issued by the Kuwait DGCA when any significant non-compliance is detected with the applicable requirements of the Regulations, with the

organisation's procedures and manuals or with the terms of an approval or certificate or with the content of a declaration which lowers safety or seriously hazards flight safety.

The level 1 findings shall include:

(1) failure to give the Kuwait DGCA access to the organisation's facilities as defined in ORO.GEN.140 during normal operating hours and after two written requests;

(2) obtaining or maintaining the validity of the organisation certificate by falsification of submitted documentary evidence;

(3) evidence of malpractice or fraudulent use of the organisation certificate; and

(4) the lack of an accountable manager.

(c) A level 2 finding shall be issued by the Kuwait DGCA when any non-compliance is detected with the applicable requirements of the Regulations, with the organisation's procedures and manuals or with the terms of an approval or certificate or with the content of a declaration which could lower safety or hazard flight safety.

(d) When a finding is detected during oversight or by any other means, the Kuwait DGCA shall, without prejudice to any additional action required by the Regulations, communicate the finding to the organisation in writing and request corrective action to address the non-compliance(s) identified. Where relevant, the Kuwait DGCA shall inform the State in which the aircraft is registered.

(1) In the case of level 1 findings the Kuwait DGCA shall take immediate and appropriate action to prohibit or limit activities, and if appropriate, it shall take action to revoke the certificate or specific approval or to limit or suspend it in whole or in part, depending upon the extent of the level 1 finding, until successful corrective action has been taken by the organisation.

(2) In the case of level 2 findings, the Kuwait DGCA shall:

(i) grant the organisation a corrective action implementation period appropriate to the nature of the finding that in any case initially shall not be more than three months. At the end of this period, and subject to the nature of the finding, the Kuwait DGCA may extend the three-month period subject to a satisfactory corrective action plan agreed by the Kuwait DGCA; and

(ii) assess the corrective action and implementation plan proposed by the organisation and, if the assessment concludes that they are sufficient to address the non-compliance(s), accept these.

(3) Where an organisation fails to submit an acceptable corrective action plan, or to perform the corrective action within the time period accepted or extended by the Kuwait DGCA, the finding shall be raised to a level 1 finding and action taken as laid down in (d)(1).

(4) The Kuwait DGCA shall record all findings it has raised or that have been communicated to it and, where applicable, the enforcement measures it has applied, as well as all corrective actions and date of action closure for findings.

(5) Without prejudice to any additional enforcement measures, when the Kuwait DGCA acting under the provisions of ARO.GEN.300 (d) identifies any non-compliance with the applicable requirements of the Regulations by an organisation certified by or declaring its activity to the Kuwait DGCA of another State, it shall inform that state and provide an indication of the level of finding.

ARO.GEN.355 Findings and enforcement measures — persons

(a) If, during oversight or by any other means, evidence is found by the Kuwait DGCA responsible for oversight in accordance with ARO.GEN.300 (a) that shows a non-compliance with the applicable requirements by a person holding a licence, certificate, rating or attestation issued in accordance with the Regulations, the Kuwait DGCA shall act in accordance with ARA.GEN.355 (a) to (d) of Part-ARA.

(b) If, during oversight or by any other means, evidence is found showing a non-compliance with the applicable requirements by a person subject to the requirements laid down in the Regulations and not holding a licence, certificate, rating or attestation issued in accordance with that Regulation, the Kuwait DGCA shall take any enforcement measures necessary to prevent the continuation of that non-compliance.

Subpart OPS Air Operations

Section I - Certification of commercial air transport operators

ARO.OPS.100 Issue of the air operator certificate

(a) The Kuwait DGCA shall issue the air operator certificate (AOC) when satisfied that the operator has demonstrated compliance with the elements required in ORO.AOC.100.

(b) The certificate shall include the associated operations specifications.

(c) The competent authority may determine specific operational limitations. Such limitations shall be documented in the operations specifications

ARO.OPS.105 Code-share arrangements

In considering the safety of a code-share agreement involving an operator from a state other than Kuwait, the Kuwait DGCA shall:

(a) satisfy itself, following the verification by the operator as set out in ORO.AOC.115, that the operator complies with the applicable ICAO standards;

(b) liaise with the competent authority of the State of the operator as necessary.

ARO.OPS.110 Lease agreements

(a) The Kuwait DGCA shall approve a lease agreement when satisfied that the operator certified in accordance with Part-ORO complies with:

(1) ORO.AOC.110(d), for dry leased-in third country aircraft;

(2) ORO.AOC.110(c), for wet lease-in of an aircraft from a third country operator;

(3) ORO.AOC.110(e), for dry lease-out of an aircraft to any operator, except for the cases specified in point ORO.GEN.310 of Annex III.

(b) The approval of a wet lease-in agreement shall be suspended or revoked whenever:

(1) the AOC of the lessor or lessee is suspended or revoked;

(2) the lessor is subject to an operating ban.

(3) the authorisation issued in accordance with Commission Regulation (EU) No 452/20143 has been suspended, revoked or surrendered.

(c) The approval of a dry lease-in agreement shall:

(1) be suspended or revoked whenever the certificate of airworthiness of the aircraft is suspended or revoked.

(2) the aircraft is included in the list of operators subject to operational restrictions or it is registered in a State of which all operators under its oversight are subject to an operating ban pursuant to Regulation (EC) No 2111/2005.

(d) When asked for the prior approval of a dry-lease out agreement in accordance with ORO.AOC.110 (e), the Kuwait DGCA shall ensure:

(1) proper coordination with the competent authority responsible for the continuing oversight of the aircraft, in accordance with Part M, or for the operation of the aircraft, if it is not the same authority;

(2) that the aircraft is timely removed from the operator's AOC except for the cases specified in point ORO.GEN.310 .

(e) When asked for prior approval of a dry lease-in agreement in accordance with point ORO.AOC.110(d), the competent authority shall ensure proper coordination with the State of Registry of the aircraft as necessary to exercise the oversight responsibilities of the aircraft.

SECTION IA – AUTHORISATION OF HIGH RISK COMMERCIAL SPECIALISED OPERATIONS

ARO.OPS.150 Authorisation of high risk commercial specialised operations

(a) Upon receiving an application for the issue of a high risk commercial specialised operations authorisation, the competent authority of the operator shall review the operator's risk assessment documentation and standard operating procedures (SOP), related to one or more planned operations and developed in accordance with the relevant requirements of Annex III (Part-SPO).

(b) When satisfied with the risk assessment and SOP, the competent authority of the operator shall issue the authorisation, as established in Appendix VI. The authorisation may be issued for a limited or for unlimited duration. The conditions under which an operator is authorised to conduct one or more high risk commercial specialised operations shall be specified in the authorisation.

(c) Upon receiving an application for a change to the authorisation, the competent authority of the operator shall comply with (a) and (b). It shall prescribe the conditions under which the operator may operate during the change, unless the competent authority determines that the authorisation needs to be suspended.

(d) Upon receiving an application for the renewal of the authorisation, the competent authority of the operator shall comply with (a) and (b). It may take into account the past authorisation process and oversight activities.

(e) Without prejudice to any additional enforcement measures, when the operator implements changes without having submitted an amended risk assessment and SOP, the competent authority of the operator shall suspend, limit or revoke the authorisation.

(f) Upon receiving an application for the issue of an authorisation for a cross-border high risk commercial specialised operation, the competent authority of the operator shall review the operator's risk assessment documentation and standard operating procedures (SOP) in coordination with the competent authority of the place where the operation is planned to be conducted. When both authorities are satisfied with the risk assessment and SOP, the competent authority of the operator shall issue the authorisation.

ARO.OPS.155 Lease agreements

(a) The competent authority shall approve a lease agreement involving a third country registered aircraft or a third country operator when the SPO operator has demonstrated compliance with ORO.SPO.100.

(b) The approval of a dry lease-in agreement shall be suspended or revoked whenever the certificate of airworthiness of the aircraft is suspended or revoked.Section II - Approvals

ARO.OPS.200 Specific approval procedure

(a) Upon receiving an application for the issue of a specific approval or changes thereof, the Kuwait DGCA shall assess the application in accordance with the relevant requirements of Part-SPA and conduct, where relevant, an appropriate inspection of the operator.

(b) When satisfied that the operator has demonstrated compliance with the applicable requirements, the Kuwait DGCA shall issue or amend the approval. The approval shall be specified in:

(1) the operations specifications, as established in Appendix II, for commercial air transport operations; or

(2) the list of specific approvals, as established in Appendix V, for non-commercial operations.

ARO.OPS.205 Minimum equipment list approval

(a) When receiving an application for initial approval of a minimum equipment list (MEL) or an amendment thereof from an operator, the Kuwait DGCA shall assess each item affected, to verify compliance with the applicable requirements, before issuing the approval.

(b) The Kuwait DGCA shall approve the operator's procedure for the extension of the applicable rectification intervals B, C and D, if the conditions specified in ORO.MLR.105 (f) are demonstrated by the operator and verified by the Kuwait DGCA.

(c) The Kuwait DGCA shall approve, on a case-by-case basis, the operation of an aircraft outside the constraints of the MEL but within the constraints of the master minimum equipment list (MMEL), if the conditions specified in ORO.MLR.105 are demonstrated by the operator and verified by the Kuwait DGCA.

ARO.OPS.210 Determination of local area

The Kuwait DGCA may determine a local area for the purpose of flight crew training and checking requirements.

ARO.OPS.215 Approval of helicopter operations over a hostile environment located outside a congested area

(a) The Kuwait DGCA shall designate those areas where helicopter operations may be conducted without an assured safe forced landing capability, as described in CAT.POL.H.420.

(b) Before issuing the approval referred to in CAT.POL.H.420 the Kuwait DGCA shall have considered the operator's substantiation precluding the use of the appropriate performance criteria.

ARO.OPS.220 Approval of helicopter operations to or from a public interest site

The approval referred to in CAT.POL.H.225 shall include a list of the public interest site(s) specified by the operator to which the approval applies.

ARO.OPS.225 Approval of operations to an isolated aerodrome

The approval referred to in CAT.OP.MPA.106 shall include a list of the aerodromes specified by the operator to which the approval applies.

ARO.OPS.230 Determination of disruptive schedules

For the purpose of flight time limitations, the Kuwait DGCA shall determine, in accordance with the definitions of “early type” and “late type” of disruptive schedules in point ORO.FTL.105 of Part ORO, which of those two types of disruptive schedules shall apply to all CAT operators under its oversight.

ARO.OPS.235 Approval of individual flight time specification schemes

(a) The Kuwait DGCA shall approve flight time specification schemes proposed by CAT operators if the operator demonstrates compliance with the Regulations and Subpart FTL of Part ORO.

(b) Whenever a flight time specification scheme proposed by an operator deviates from the applicable certification specifications issued by the Kuwait DGCA, the Kuwait DGCA shall apply the procedure described in Article 22(2) of the KCASR Basic Regulation.

(c) Whenever a flight time specification scheme proposed by an operator derogates from applicable rules, the Kuwait DGCA shall apply the procedure described in Article 14(6) of the KCASR Basic Regulation.

(d) Approved deviations or derogations shall be subject, after being applied, to an assessment to determine whether such deviations or derogations should be confirmed or amended. The Kuwait DGCA shall conduct an independent assessment based on information provided by the operator. The assessment shall be proportionate, transparent and based on scientific principles and knowledge.

ARO.OPS.240 Specific approval of RNP AR APCH

(a) When compliance with the requirements in SPA.PBN.105 has been demonstrated by the applicant Kuwait DGCA shall grant a generic specific approval or a procedure-specific approval for RNP AR APCH.

(b) In the case of a procedure-specific approval, Kuwait DGCA shall:

(1) list the approved instrument approach procedures at specific aerodromes in the PBN approval;

(2) establish coordination with the competent authorities for these aerodromes, if appropriate; and

(3) take into account possible credits stemming from RNP AR APCH specific approvals already issued to the applicant.

SECTION III – OVERSIGHT OF OPERATIONS

ARO.OPS.300 Introductory flights: -

The competent authority may establish additional conditions for introductory flights carried out in accordance with Part-NCO in the territory of the Member State. Such conditions shall ensure safe operations and be proportionate.

Subpart RAMP - RAMP Inspections of Aircraft of Operators under the Regulatory Oversight of another State

ARO.RAMP.005 Scope

This Subpart establishes the requirements to be followed by the Kuwait DGCA when exercising its tasks and responsibilities regarding the performance of ramp inspections of aircraft used by operators under the regulatory oversight of a state other than Kuwait when landed at aerodromes located in the State of Kuwait.

ARO.RAMP.100 General

(a) Aircraft, as well as their crew, shall be inspected against the applicable requirements.

(b) In addition to conducting ramp inspections included in its oversight programme established in accordance with ARO.GEN.305, the Kuwait DGCA shall perform a ramp inspection of an aircraft suspected of not being compliant with the applicable requirements.

(c) Within the development of the oversight programme established in accordance with ARO.GEN.305, the Kuwait DGCA shall establish an annual programme for the conduct of ramp inspections of aircraft. This programme shall:

(1) be based on a calculation methodology that takes into account historical information on the number and nature of operators and their number of landings at its aerodromes, as well as safety risks; and

(2) enable the Kuwait DGCA to give priority to the inspections of aircraft on the basis of the list referred to in ARO.RAMP.105 (a).

(d) When it so deems necessary, the Kuwait DGCA, in cooperation with other States in whose territory the inspection shall take place, shall conduct ramp inspections of aircraft to verify compliance with the applicable requirements for the purpose of:

(1) certification tasks assigned to the Kuwait DGCA by the Regulations;

(2) inspections of an organisation to verify compliance with the applicable requirements in potentially unsafe situations.

(e) State of Kuwait shall recognize as valid an air operator certificate issued by another Contracting State, provided that the requirements under which the certificate was issued are at least equal to the applicable Standards specified in ICAO Annex 6.

(f) If the state of Kuwait is the state of Operation, the Operator shall meet and maintain the requirements established by Kuwait KCASR.

ARO.RAMP.105 Prioritisation criteria

(a) The Kuwait DGCA shall maintain a list of operators or aircraft identified as presenting a potential risk, for the prioritisation of ramp inspections.

(b) This list shall include:

(1) operators of aircraft identified on the basis of the analysis of available data in accordance with ARO.RAMP.150 (b)(4);

(2) operators or aircraft communicated to the Kuwait DGCA by other states and identified on the basis of:

(i) an opinion expressed by another state within the context that further verification of effective compliance with relevant safety standards through systematic ramp inspections is necessary; or

(3) aircraft operated into the State of Kuwait by operators subject to an operating ban;

(4) aircraft used by a third-country operator that operates into, within or out of the State of Kuwait for the first time whose operating authorisation is limited or reinstated after suspension or revocation.

(c) The list shall be produced, in accordance with procedures established by the Kuwait DGCA, and updated at least once every four months.

ARO.RAMP.106 Alcohol testing

(a) The competent authority shall carry out alcohol testing on flight and cabin crew.

(b) The Agency shall provide competent authorities with a list of Union and third-country operators for the prioritisation of alcohol testing within the ramp inspection programme in accordance with ARO.RAMP.105 based on a risk assessment performed by the Agency, taking into account the robustness and effectiveness of existing psychoactive testing programmes.

(c) When selecting operators for alcohol testing of flight and cabin crew, the competent authority shall use the list established in accordance with point (b).

(d) Whenever data concerning alcohol tests is included in the centralised database in accordance with point (b) of point ARO.RAMP.145, the competent authority shall ensure that such data excludes any personal data of the crew member concerned.

(e) In case of a reasonable cause or suspicion, alcohol tests may be carried out at any time.

(f) The alcohol testing methodology shall apply recognised quality standards that ensure accurate testing results.

(g) A flight crew or cabin crew member who refuses to cooperate during tests or who has been identified to be under the influence of alcohol after a positive test shall not be allowed to continue his or her duty.

ARO.RAMP.110 Collection of information

The Kuwait DGCA shall collect and process any information deemed useful for conducting ramp inspections.

ARO.RAMP.115 Qualification of ramp inspectors

(a) The Kuwait DGCA shall have qualified inspectors to conduct ramp inspections.

(b) Ramp inspectors shall:

(1) possess the necessary aeronautical education or practical knowledge relevant to their area(s) of inspection;

(2) have successfully completed:

(i) appropriate specific theoretical and practical training, in one or more of the following areas of inspection:

(A) flight deck;

(B) cabin safety;

(C) aircraft condition;

(D) cargo;

(ii) appropriate on-the-job training delivered by a senior ramp inspector appointed by the Kuwait DGCA;

(3) maintain the validity of their qualification by undergoing recurrent training and by performing a minimum of 12 inspections in every 12-month period.

(c) The training in (b)(2)(i) shall be delivered by the Kuwait DGCA or by any training organisation approved in accordance with ARO.RAMP.120 (a).

(d) The Kuwait DGCA shall develop and maintain training syllabi and promote the organisation of training courses and workshops for inspectors to improve the understanding and uniform implementation of this Subpart.

ARO.RAMP.120 Approval of training organisations

(a) The Kuwait DGCA shall approve a training organisation, having its principal place of business in the territory of the State of Kuwait, when satisfied that the training organisation:

(1) has nominated a head of training possessing sound managerial capability to ensure that the training provided is in compliance with the applicable requirements;

(2) has available training facilities and instructional equipment suitable for the type of training provided;

(3) provides training in accordance with the syllabi developed by the Kuwait DGCA in accordance with ARO.RAMP.115 (d);

(4) uses qualified training instructors.

(b) The training organisation shall be approved to provide one or more of the following types of training:

(1) initial theoretical training;

(2) initial practical training;

(3) recurrent training.

ARO.RAMP.125 Conduct of ramp inspections

(a) Ramp inspections shall be performed in a standardised manner using the form established in either Appendix III or Appendix IV.

(b) When performing a ramp inspection, the inspector(s) shall make all possible efforts to avoid an unreasonable delay of the aircraft inspected.

(c) On completion of the ramp inspection, the pilot-in-command or, in his/her absence, another member of the flight crew or a representative of the operator shall be informed of the ramp inspection's results using the form established in Appendix III.

ARO.RAMP.130 Categorisation of findings

For each inspection item, three categories of possible non-compliance with the applicable requirements are defined as findings. Such findings shall be categorised as follows:

(a) a category 3 finding is any detected significant non-compliance with the applicable requirements or the terms of a certificate that has a major influence on safety;

(b) a category 2 finding is any detected non-compliance with the applicable requirements or the terms of a certificate that has a significant influence on safety;

(c) a category 1 finding is any detected non-compliance with the applicable requirements or the terms a certificate that has a minor influence on safety.

ARO.RAMP.135 Follow-up actions on findings

(a) For a category 2 or 3 finding the Kuwait DGCA, shall:

(1) communicate the finding in writing to the operator, including a request for evidence of corrective actions taken; and

(2) inform the competent authority of the State of the operator and, where relevant, the State in which the aircraft is registered and where the licence of the flight crew was issued. Where appropriate, the Kuwait DGCA shall request confirmation of their acceptance of the corrective actions taken by the operator in accordance with ARO.GEN.350 or ARO.GEN.355.

(b) In addition to (a), in the case of a category 3 finding, the Kuwait DGCA shall take immediate steps by:

(1) imposing a restriction on the aircraft flight operation;

(2) requesting immediate corrective actions;

(3) grounding the aircraft in accordance with ARO.RAMP.140; or

(4) imposing an immediate operating ban.

(c) When the Kuwait DGCA has raised a category 3 finding, it shall request the competent authority where the aircraft is landed to take the appropriate measures in accordance with (b).

ARO.RAMP.140 Grounding of aircraft

(a) In the case of a category 3 finding where it appears that the aircraft is intended or is likely to be flown without completion by the operator or owner of the appropriate corrective action, the Kuwait DGCA shall:

(1) notify the pilot-in-command/commander or the operator that the aircraft is not permitted to commence the flight until further notice; and

(2) ground that aircraft.

(b) The Kuwait DGCA shall immediately inform the competent authority of the State of the operator and of the State in which the aircraft is registered.

(c) The Kuwait DGCA shall, in coordination with the State of the operator or the State of Registry, prescribe the necessary conditions under which the aircraft can be allowed to take-off.

(d) If the non-compliance affects the validity of the certificate of airworthiness of the aircraft, the grounding shall only be lifted by the Kuwait DGCA when the operator shows evidence that:

(1) compliance with the applicable requirements has been re-established;

(2) it has obtained a permit-to-fly in accordance with Part 21, for aircraft registered in the State of Kuwait;

(3) a permit-to-fly or equivalent document of the State of Registry or the State of the operator for aircraft registered in a state other than Kuwait; and

(4) permission from third countries which will be overflown, if applicable.

ARO.RAMP.145 Reporting

(a) Information collected in accordance with ARO.RAMP.125 (a) shall be entered into the database referred to in ARO.RAMP.150 (b)(2), within 21 calendar days after the inspection.

(b) The Kuwait DGCA shall enter into the database any information useful for the application of the Regulations and for the accomplishment of the tasks assigned to it by this Part, including the relevant information referred to in ARO.RAMP.110.

(c) Whenever the information as referred to in ARO.RAMP.110 shows the existence of a potential safety threat, such information shall also be communicated to other states as applicable without delay.

(d) Whenever information concerning aircraft deficiencies is given by a person to the Kuwait DGCA, the information referred to in ARO.RAMP.110 and ARO.RAMP.125 (a) shall be de-identified regarding the source of such information.

ARO.RAMP.150 Kuwait DGCA coordination tasks

(a) The Kuwait DGCA shall manage and operate the tools and procedures necessary for the storage and exchange of:

(1) the information referred to in ARO.RAMP.145, using the forms as established in Appendices III and IV;

(2) the information provided by other countries or international organisations with whom appropriate agreements have been concluded with the State of Kuwait, or organisations with whom the State of Kuwait has concluded appropriate arrangements.

(b) This management shall include the following tasks:

(1) store data relevant to the safety information on aircraft landing at aerodromes located in the State of Kuwait;

(2) develop, maintain and continuously update a database containing all the information referred to in (a)(1) and (2);

(3) provide necessary changes and enhancements to the database application;

(4) analyse the database and other relevant information concerning the safety of aircraft and of air operators and, on that basis:

(i) advise other competent authorities, as applicable, on immediate actions or follow-up policy;

(ii) report potential safety problems to other competent authorities;

(iii) propose coordinated actions to other competent authorities, when necessary on safety grounds, and ensure coordination at the technical level of such actions;

(5) liaise with other institutions and bodies, international organisations and third country competent authorities on information exchange.

ARO.RAMP.155 Annual report

The Kuwait DGCA shall prepare and publish an annual report on the ramp inspection system containing at least the following information:

(a) status of the progress of the system;

(b) status of the inspections performed in the year;

(c) analysis of the inspection results with indication of the categories of findings;

(d) actions taken during the year;

(e) proposals for further improving the ramp inspection system; and

(f) annexes containing lists of inspections sorted out by State of operation, aircraft type, operator and ratios per item.

ARO.RAMP.160 Information to the public and protection of information

(a) The Kuwait DGCA shall use the information received by them pursuant to ARO.RAMP.105 and ARO.RAMP.145 solely for the purpose of the Regulations and shall protect it accordingly.

(b) The Kuwait DGCA shall publish an aggregated information report annually that shall be available to the public containing the analysis of the information received in accordance with ARO.RAMP.145. The report shall be simple and easy to understand, and the source of the information shall be de-identified.

Appendix I - Air Operator Certificate

AIR OPERATOR CERTIFICATE (Approval schedule for air transport operators)	State of Kuwait دولة الكويت الإدارة العامة للطيران المدني Directorate General of Civil Aviation www.dgca.gov.kw

Types of operation:

Commercial Air Transport (CAT) : Passengers / Cargo / Other…….

AOC number: ***[DGXA/AOC/XXX/XX-XXXX]*** Valid until suspended or revoked Issue No. ***[XX]***	***[Operator Name]*** doing business as: ***[xxx]*** Operator address: ***[XXX]*** Telephone: +965 ***[xxxx]*** Fax: +965 ***[xxxx]*** E-mail: ***[xxxx]***	Operational points of contact: Contact details at which operational management can be contacted without undue delay are listed in Operations Manual Part A, para ***[XXX].***

This certificate certifies that ***[Name of Operator]*** is authorised to perform commercial air transport operations, as defined in the attached operations specifications, in accordance with the Operations Manual, and the Kuwait Civil Aviation Safety Regulations (KCASR).

Date of issue: ***[XX XXXX 201X]***	---------- Name: ***[XXXXXXXXXXX]*** Signature Title: President of the Kuwait Directorate General of Civil Aviation

Appendix II – Operations Specifications

OPERATIONS SPECIFICATIONS (subject to the approved conditions in the Operations Manual)	State of Kuwait دولة الكويت الإدارة العامة للطيران المدني Directorate General of Civil Aviation www.dgca.gov.kw

Issuing Authority Contact Details

Telephone[1]: +965 24743940 Fax: +965 24765796 E-mail: safety@dgca.gov.kw

AOC No[2]. KW ***[Operator Number]*** Operator Name[3]: ***[Operator Name]*** doing business as ***[Operator trading name]***

Date[4]: ***[XX/XX/XXXX]*** Signature:

Name: ***[XXXXXXXXXXX]*** Title: President of the Kuwait Directorate General of Civil Aviation

Aircraft model(s)[5]: ***[Enter Aircraft Types]***

Registration marks[6]: ***[Listed in OM Part Section OR list aircraft registrations]***

Commercial Operations: Passengers ☐ Cargo ☐ Other ☐……

Areas of operation[7]:

Special Limitations[8]:

Specific Approvals	Yes	No	Specifications[9]	Remarks
Dangerous Goods	☐	☐		
Low Visibility Operations: Approach and Landing	☐	☐	LTS CAT I[10] ***[RVR: XXXm DH: XXXft]***[11] OTS CAT II ***[RVR: XXXm DH: XXXft]*** CAT II ***[RVR: XXXm DH: XXXft]*** CAT IIIA ***[RVR: XXXm DH: XXXft]*** CAT IIIB ***[RVR: XXXm DH: XXXft]*** EVS ***[RVR: XXXm DH: XXXft]***	
Take-off	☐	☐	RVR: ***[XXX]***m	
RVSM[12] ☐ N/A	☐	☐	***[Insert Area]***	
ETOPS[13] ☐ N/A	☐	☐	Engine type Threshold distance Max diversion time[14]	
Navigation Specifications for PBN Operations[15]	☐	☐	RNP1 RNAV1 (P-RNAV) RNAV5 (B-RNAV) RNP APCH (LNAV) and/or (LNAV/VNAV) RNAV10 (RNP 10) RNP4 RNP AR APCH	Limitations and conditions[16]

OPERATIONS SPECIFICATIONS (subject to the approved conditions in the Operations Manual)				
Minimum Navigation Performance Specification	☐	☐		
Helicopter operations with the aid of nigh vision imaging systems	☐	☐		
Helicopter hoist operations	☐	☐		
Helicopter emergency medical service operations	☐	☐		
Cabin Crew Training17	☐	☐		
Issue of CC attestations[18]	☐	☐		
Continuing Airworthiness	☐	☐	CAMO No. KW.MG. CAMO name:[19]	
Others[20]	☐	☐	Non CDFA approaches Non stabilised approaches Steep Approaches Short Landing operations Isolated aerodromes Increased bank angles Non-commercial operations by AOC aircraft Approaches using Enhanced Vision Systems (EVS) Helicopter operations to/from a public interest site Helicopter operations over a hostile environment located outside a congested area Helicopter operations without a safe forced landing capability Maximum distance from an adequate aerodrome for two-engined aeroplanes without an ETOPS approval (e.g. 180 minutes non-ETOPS)	
Use of type B EFB applications	☐	☐		21

(1) Telephone and fax contact details of the Kuwait DGCA, including the country code. e-mail to be provided if available.

(2) Insertion of associated air operator certificate (AOC) number.

(3) Insertion of the operator's registered name and the operator's trading name, if different. Insert 'Dba' before the trading name (for 'Doing business as').

(4) Issue date of the operations specifications (dd·mm yyyy) and signature of the Kuwait DGCA representative.

(5) Insertion of ICAO designation of the aircraft make, model and series, or master series, if a series has been designated (e.g. Boeing-737·3K2 or Boeing-777·232).

(6) Either the registration marks are listed in the operations specifications or in the operations manual. In the latter case the related operations specifications must make a reference to the related page in the operation manual. In case not all specific approvals apply to the aircraft model, the registration marks of the aircraft could be entered in the remark column to the related specific approval.

(7) Listing of geographical area(s) of authorised operation (by geographical coordinates or specific routes, flight information region or national or regional boundaries).

(8) Listing of applicable special limitations (e.g. VFR only, Day only, etc.).

(9) List in this column the most permissive criteria for each approval or the approval type (with appropriate criteria).

(10) Insertion of applicable precision approach category: CAT I, II, IIIA, IIIB or IIIC. Insertion of minimum runway visual range (RVR) in meters and decision height (DH) in feet. One line is used per listed approach category.

(11) Insertion of approved minimum take-off RVR in meters. One line per approval may be used if different approvals are granted.

(12) Not applicable (N/A) box may be checked only if the aircraft maximum ceiling is below FL290.

(13) Extended range operations (ETOPS) currently applies only to two-engined aircraft. Therefore the Not applicable (N/A) box may be checked if the aircraft model has more or less than two engines.

(14) The threshold distance may also be listed (in NM), as well as the engine type.

(15) Performance-based navigation (PBN): one line is used for each PBN approval (e.g. area navigation (RNAV) 10, RNAV 1, required navigation performance (RNP) 4,...), with appropriate limitations or conditions listed in the 'Specifications' and/or 'Remarks' columns.

(16) Limitations, conditions and regulatory basis for operational approval associated with the PBN approval (e.g. global navigation satellite system (GNSS), distance measuring equipment/DME/inertial reference unit (DME/DME/IRU), ...).

(17) Approval to conduct the training course and examination to be completed by applicants for a cabin crew attestation as specified in Part-CC.

(18) Approval to issue cabin crew attestations as specified in Part-CC.

(19) The name of the person/organisation responsible for ensuring that the continuing airworthiness of the aircraft is maintained and a reference to the regulation that requires the work, i.e. Part·M, Subpart G.

(20) Other approvals or data can be entered here, using one line (or one multi-line block) per authorisation (e.g. short landing operations, steep approach operations, helicopter operations to/from a public interest site, helicopter operations over a hostile environment located outside a congested area, helicopter operations without a safe forced landing capability, operations with increased bank angles, maximum distance from an adequate aerodrome for two-engined aeroplanes without an ETOPS approval, aircraft used for non-commercial operations).

(21) Insertion of the list of type B EFB applications together with the reference of the EFB hardware (for portable EFBs). Either this list is contained in the operations specifications or in the operationsmanual. In the latter case, the related operations specifications must make a reference to the related page in the operations manual.

Appendix III – Proof of Ramp Inspection & Inspection Report

State of Kuwait - Proof of Inspection & Inspection Report

Date:	Time:	Place:	
Operator:		State:	AOC no.:
Route from:	Flight no:	Route to:	Flight no:
Flight type (ICAO Annex 6)	Chartered by Operator:	Aircraft type:	Aircraft configuration:
Charterer's state:		Registration mark:	Construction no:
Flight crew state(s) of licensing:	Acknowledgement of Receipt(*)		
	Name: …….. Function: ……	Signature: ……	

		Check / Remark	
A	**Flight deck**		
1	General condition		
2	Emergency exit		
3	Equipment		
	Documentation		
4	Manuals		

		Check / Remark	
	Flight crew		
20	Flight crew licence / composition		
	Journey log book / Technical Log or equivalent		
21	Journey log book or equivalent		
22	Maintenance release		
23	Defect notification and rectification (incl. Tech Log)		

		Check / Remark	
C	**Aircraft condition**		
1	General external condition		
2	Doors and hatches		
3	Flight controls		
4	Wheels, tyres and brakes		
5	Undercarriage, skids/floats		

5	Checklists		
6	Navigation / instrument charts		
7	Minimum equipment list		
8	Certificate of registration		
9	Noise certificate (where applicable)		
10	AOC or equivalent		
11	Radio licence		
12	Certificate of Airworthiness		
	Flight data		
13	Flight preparation		
14	Mass and balance calculation		
	Safety equipment		
15	Hand fire extinguishers		
16	Life jackets / flotation devices		
17	Harness		
18	Oxygen equipment		
19	Independent portable light		

24	Pre-flight inspection		

B	**Safety / Cabin**		
1	General internal condition		
2	Cabin crew station and crew rest area		
3	First aid kit / Emergency medical kit		
4	Hand fire extinguishers		
5	Life jackets / Flotation devices		
6	Seat belt and seat condition		
7	Emergency exit, lighting, and Independent portable light		
8	Slides / Life-Rafts (as required), ELT		
9	Oxygen Supply (Cabin Crew and Passengers)		
10	Safety Instructions		
11	Cabin crew members		
12	Access to emergency exits		
13	Stowage of passenger baggage		
14	Seat capacity		

6	Wheel well		
7	Power plant and pylon		
8	Fan blades Propellers, Rotors (main/tail)		
9	Obvious repairs		
10	Obvious unrepaired damage		
11	Leakage		

D	**Cargo**		
1	General condition of cargo compartment		
2	Dangerous goods		
3	Cargo stowage		

E	**General**		
1	General		

Action Taken		**Item**	**Cat**	**Remark(s)**
	(**3d**) Immediate operating ban			
	(**3c**) Aircraft grounded by inspecting NAA			

	(**3b**) Corrective actions before flight			
	(**3a**) Restrictions on the aircraft operation			
	(**2**) Information to the authority and operator			
	(**1**) Information to the pilot-in-command			
	(**0**) No remarks			

Inspector(s) sign or number

Crew comments (if any):

(*) Signature by any member of the crew or other representative of the inspected operator does in no way imply acceptance of the listed findings but simply a confirmation that the aircraft has been inspected on the date and at the place indicated on this document.

- This report represents an indication of what was found on this occasion and must not be construed as a determination that the aircraft is fit for the intended flight.
- Data submitted in this report can be subject to changes upon entering into the centralised database.

Appendix IV - List of Specific Approvals Non-Commercial Operations

NON-COMMERCIAL OPERATIONS SPECIFICATIONS *(subject to the conditions specified in the approval and contained in the operations manual or pilot's operating handbook)*)	State of Kuwait دولة الكويت الإدارة العامة للطيران المدني Directorate General of Civil Aviation www.dgca.gov.kw

Issuing Authority Contact Details[1]

Telephone: +965 24743940 Fax: +965 24765796 E-mail: safety@dgca.gov.kw

Specific Approvals No[2]: ***[XXX/XXX]***

Operator Name: ***[Operator Name]*** doing business as ***[Operator trading name]***

Date[3]: ***[XX/XX/XXXX]*** Signature:

Name: ***[XXXXXXXXXXX]*** Title: President of the Kuwait Directorate General of Civil Aviation

Aircraft model and Registration Marks[4]: ***[Enter Aircraft Types and Registration]***

Type of Specialised Operations (SPO) if applicable[5]: Specify:

Specific Approvals[6]	Yes	No	Specifications[7]	Remarks

(1) Insertion of name and contact details.

(2) Insertion of the associated number.

(3) Issue date of the specific approvals (dd-mm-yyyy) and signature of the competent authority representative.

(4) Insertion of the Commercial Aviation Safety Team (CAST)/ICAO designation of the aircraft make, model and series, or master series, if a series has been designated (e.g. Boeing-737-3K2 or Boeing-777-232). The CAST/ICAO taxonomy is available at: http://www. intlaviationstandards.org / The registration marks should be either listed in the List of Specific Approvals or in the operations manual. In the latter case the List of Specific Approvals shall refer to the related page in the operation manual.

(5) Specify the type of operation, e.g., agriculture, construction, photography, surveying, observation and patrol, aerial advertisement.

(6) List in this column any approved operations, e.g., Dangerous goods, LVO, RVSM, RNP, MNPS.

(7) List in this column the most permissive criteria for each approval, e.g. the decision height and RVR minima for CAT II.

DGCA Form 140 Issue 1.

DECLARATION in accordance with KCASR 6 Regulation on Air operations	State of Kuwait دولة الكويت الإدارة العامة للطيران المدني Directorate General of Civil Aviation www.dgca.gov.kw

Operator
Name: ***[Insert operator name and trading s as applicable]*** Place in which the operator is established or residing and place from which the operations are directed: ***[XXXXX]*** Name and contact details of the accountable manager: ***[XXXX]***
Aircraft operation
Starting date of operation/applicability date of the change: ***[XX/XX/XXXX]***
Type(s) of operation: ☐ Part-NCC: (specify if passenger ☐ and/or cargo ☐)
Type(s) of aircraft, registration(s) and main base: ***[XXXX]***
Details of approvals held (attach list of specific approvals to the declaration, if applicable) ***[XXXX]***
List of alternative means of compliance with references to the AMCs they replace (attach to the declaration)
Statements
☐ The management system documentation including the operations manual reflect the applicable requirements set out in Part-ORO, Part-NCC and Part-SPA. All flights will be carried out in accordance with the procedures and instructions specified in the operations manual.
☐ All aircraft operated hold a valid certificate of airworthiness and comply with Part M.
☐ All flight crew members and cabin crew members, as applicable, are trained in accordance with the applicable requirements.
☐ (If applicable) The operator has implemented and demonstrated conformance to an officially recognised industry standard. Reference of the standard: ***[XXXX]*** Certification body: ***[XXXX]*** Date of the last conformance audit: ***[XXXX]***
☐ Any change in the operation that affects the information disclosed in this declaration will be notified to the Kuwait DGCA.
☐ The operator confirms that the information disclosed in this declaration is correct.
Date: ***[XX/XX/XXXX]*** Name: ***[XXXXXXX]*** Signature Accountable Manager

END

Affected Pages from Last Update

#	Page	Reference Section/Article	Amendment
1.	4		[TABLE] 4 Aug 2022 NPA 2022-10 incompliance with ICAO amendment 24,40,47
2.	20	SECTION III OVERSIGHT OF OPERATIONS (e)	State of Kuwait shall recognize as valid an air operator certificate issued by another Contracting State, provided that the requirements under which the certificate was issued are at least equal to the applicable Standards specified in ICAO Annex 6.
3.	20	SECTION III OVERSIGHT OF OPERATIONS (f)	If the state of Kuwait is the state of Operation, the Operator shall meet and maintain the requirements established by Kuwait KCASR.